

First time account set up for externals

July 2019

Intro



Access to

Applications such as
DistributorWant, Business
Portal, Service Connect, ...

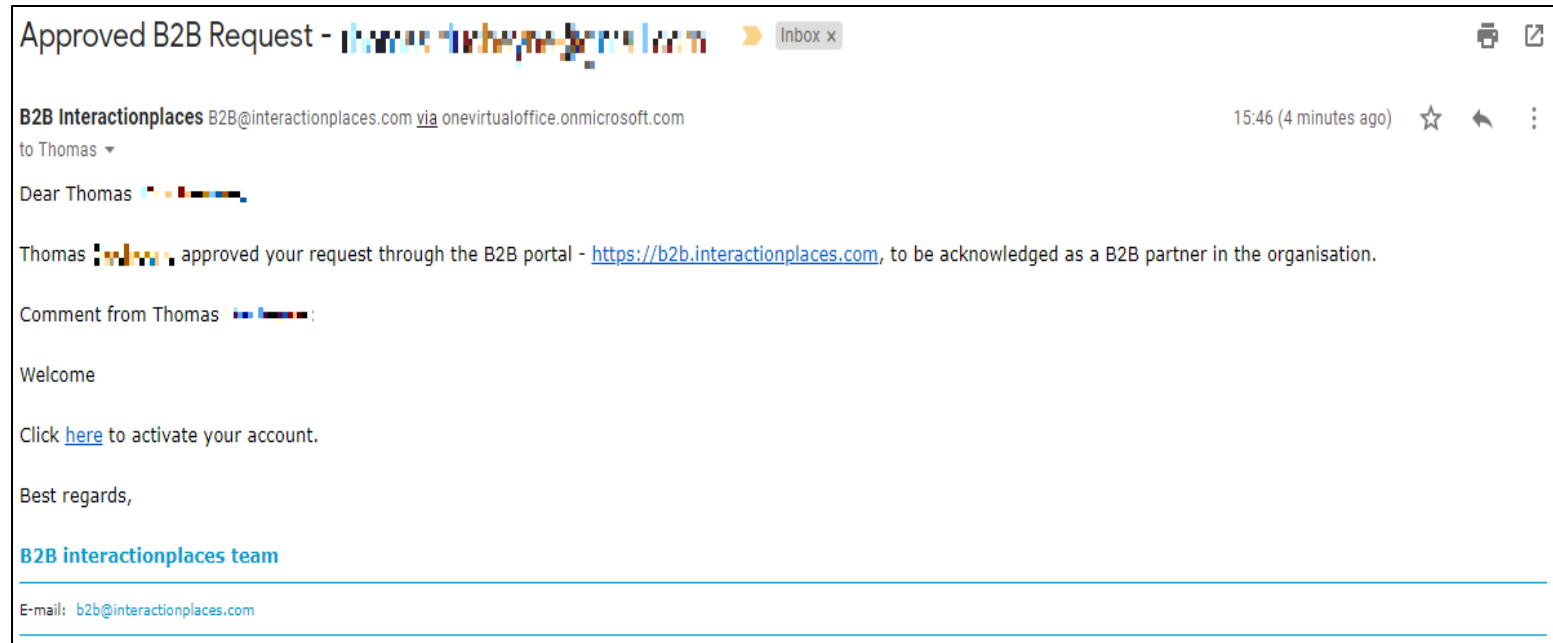
Access/login security check
Previous: Websecurity
NEW: AppSecurity
(Microsoft)

What is AppSecurity?

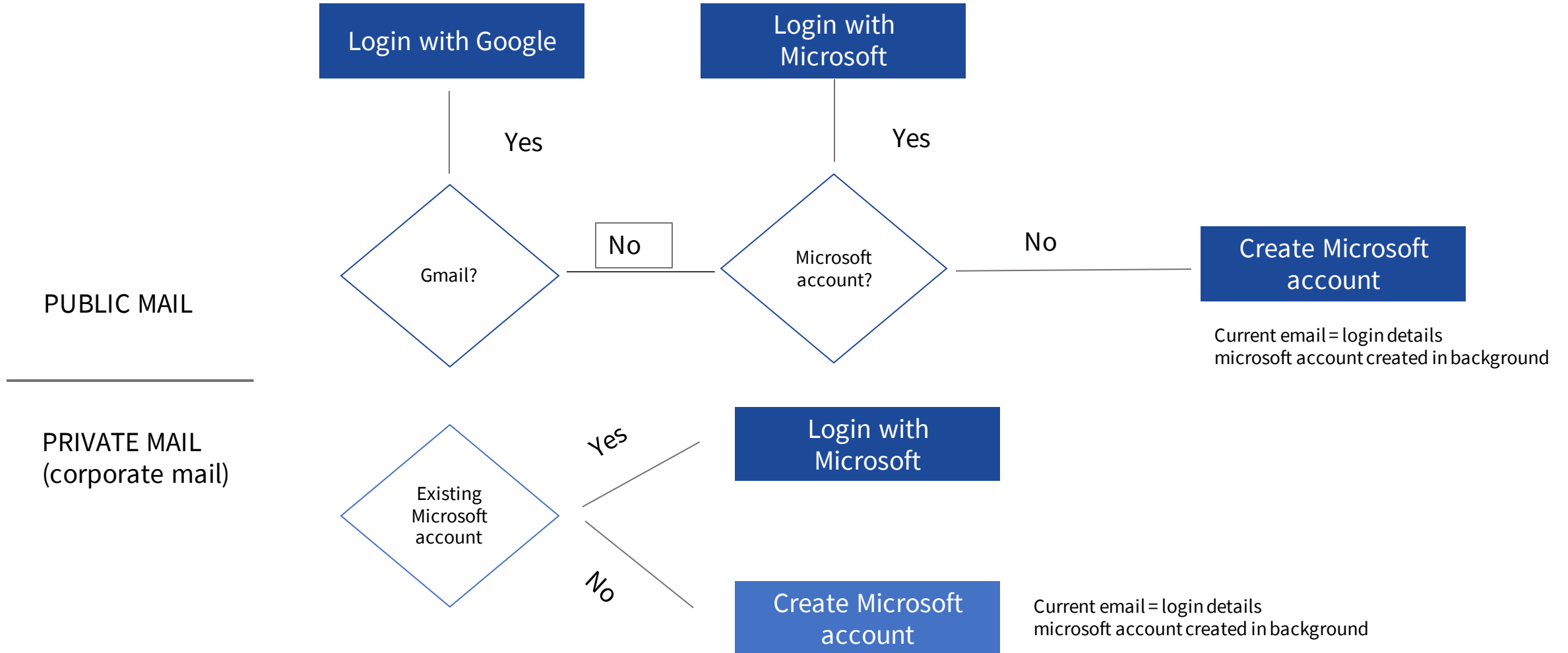
- Central login system for all applications
- Single Identity, use 1 account for all access
- Bring your own account, login with
 - Your own corporate account
 - Your personal Google account
 - Your personal Microsoft account
- If you can't bring your own account
 - A personal Microsoft account will be created (if you're using a personal mail address)
 - A corporate Microsoft will be created (if you're using a company mail address)

Creating your account

- You'll get an e-mail containing an activation link
- Click the activation link to activate your account
- Depending on your mail address and the personal or corporate nature of it, the login experience will be different



Workflow creating new Be2NET account



Different login types

There are different login types depending on which account you have. Simply follow the steps. It might be that you have to choose a new password.

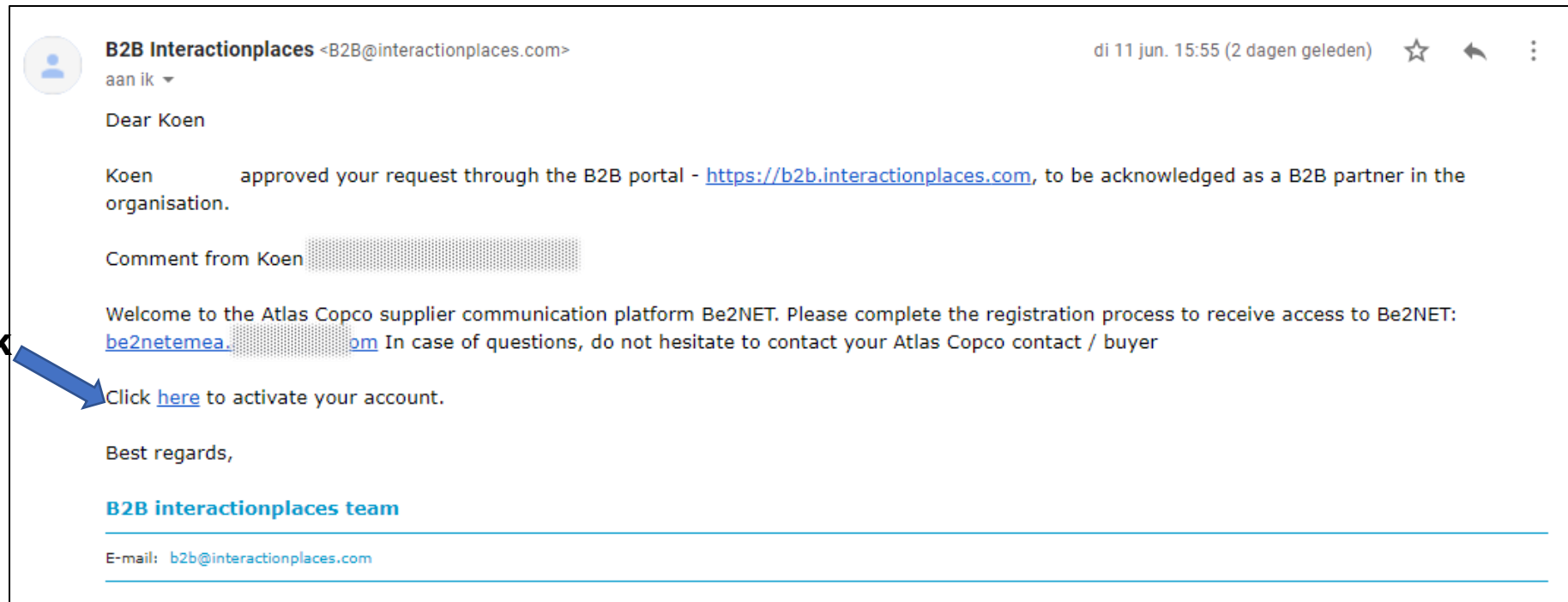
- Using personal GoogleAccount
- Using personal MicrosoftAccount
- Using an email address from a known provider
- Using corporate account without O365
- Using a corporate account via Microsoft online product

Using a Google account

Example: @gmail.com

Google Account

- Follow the instructions if you have a **Google Account (@gmail.com)**



Click activation link



Google Account

Fill in google account email and login



Sign in with Google

Sign in
to continue to [microsoftonline.com](#)

Email or phone

[Forgot email?](#)


To continue, Google will share your name, email address, language preference, and profile picture with [microsoftonline.com](#).

[Create account](#) [Next](#)

English (United States) ▾ [Help](#) [Privacy](#) [Terms](#)

Sign in with Google

Hi Koen

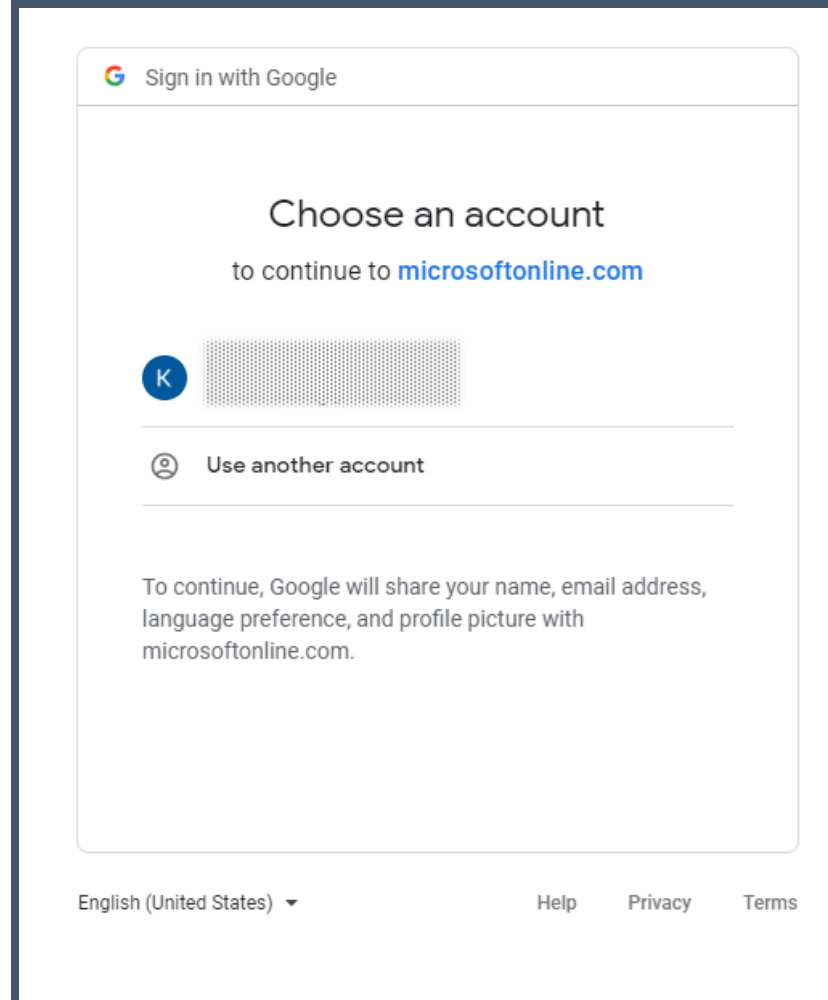


Enter your password

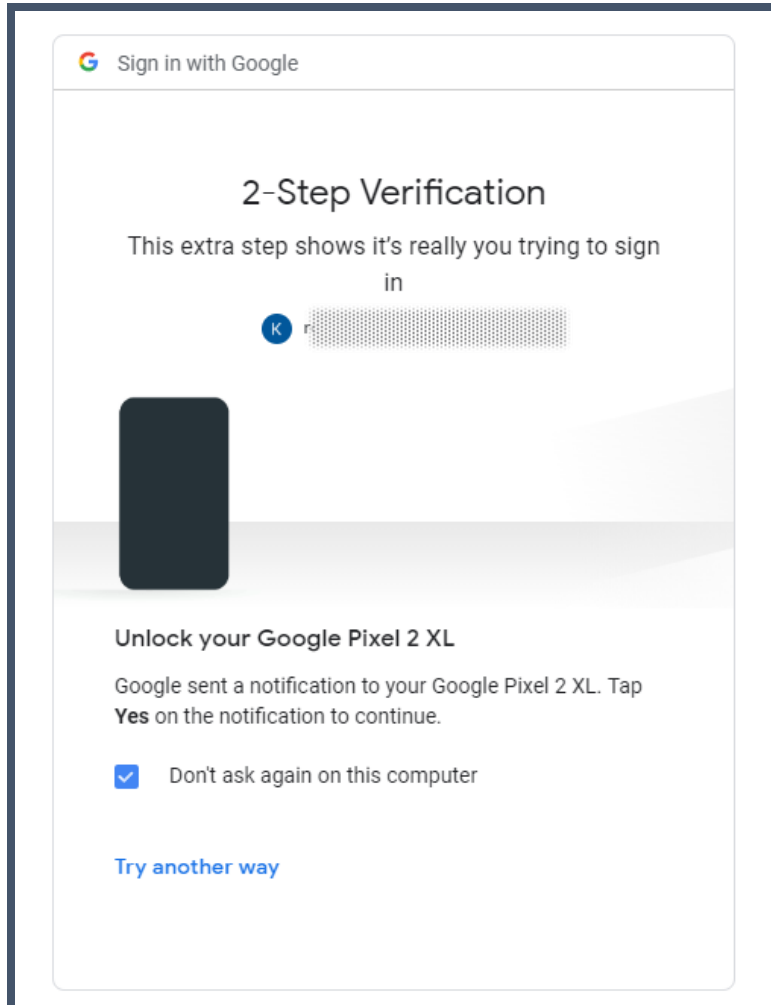
[Forgot password?](#) [Next](#)

If you are already logged in

Select correct account or
login with another account



Optional: 2 Factor authentication



Review account permission

Google

[Redacted]

Review permissions

OneVirtualOffice

The organization OneVirtualOffice would like to:

- ✓ Sign you in
- ✓ Read your name, email address, and photo

You should only accept if you trust OneVirtualOffice. By accepting, you allow this organization to access and process your data to create, control, and administer an account according to their policies. **OneVirtualOffice has not provided a link to their privacy statement for you to review.**

OneVirtualOffice may log information about your access. You can remove these permissions at <https://myapps.microsoft.com/OneVirtualOffice.onmicrosoft.com>



Accept permissions

OneVirtualOffice Terms of use agreement

Microsoft

OneVirtualOffice terms of use

In order to access OneVirtualOffice resource, you must read the terms of use.

[Guest Terms of Use](#)

Please click Accept to confirm that you have read and understood the terms of use.

Read and Accept Terms of use

OneVirtualOffice Apps View



Koen
ONEVIRTUALOFFICE 

Apps



Be2NET EMEA

*Apps you have access
will appear here*



Access reviews

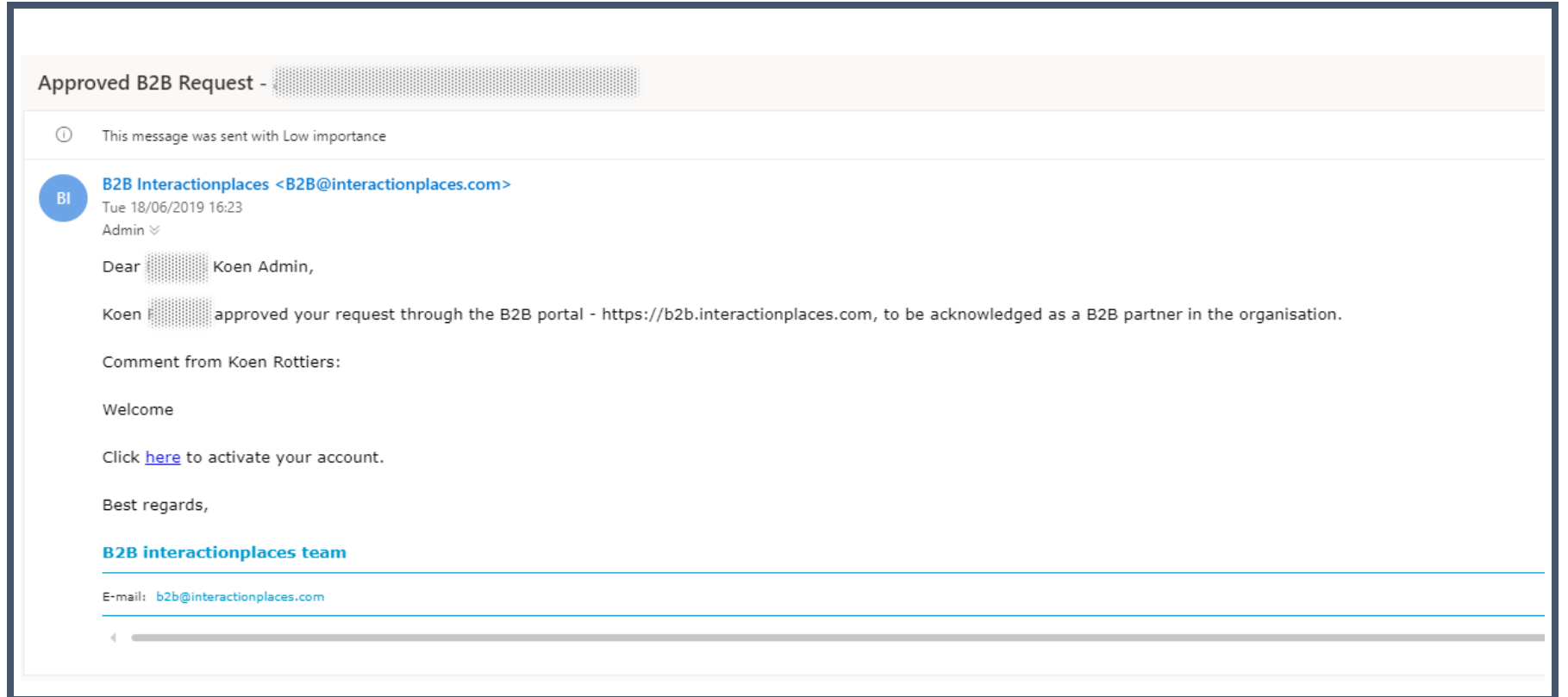
Using a personal Microsoft account

Examples: @Outlook.com, @live.com, @Hotmail.com

Personal Microsoft Account

- You use a personal Microsoft account (examples: @outlook.com, @hotmail.com, @live.com, etc)

Click activation link



Approved B2B Request - [redacted]

This message was sent with Low importance

B2B Interactionplaces <B2B@interactionplaces.com>
Tue 18/06/2019 16:23
Admin

Dear [redacted] Koen Admin,

Koen [redacted] approved your request through the B2B portal - <https://b2b.interactionplaces.com>, to be acknowledged as a B2B partner in the organisation.

Comment from Koen Rottiers:

Welcome

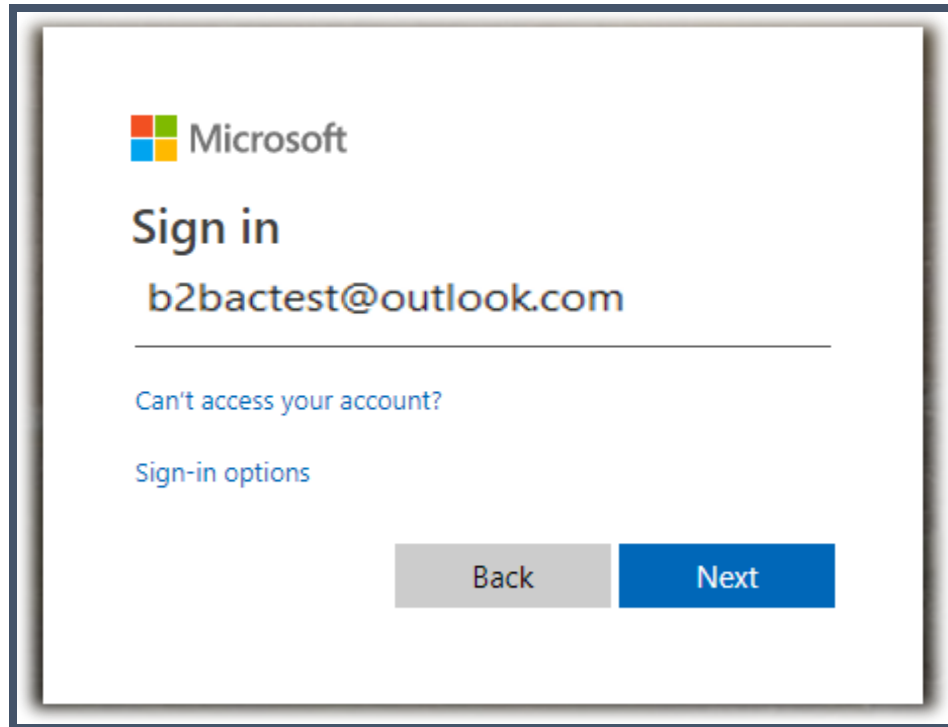
Click [here](#) to activate your account.

Best regards,

B2B interactionplaces team

E-mail: b2b@interactionplaces.com

Login with Microsoft account details



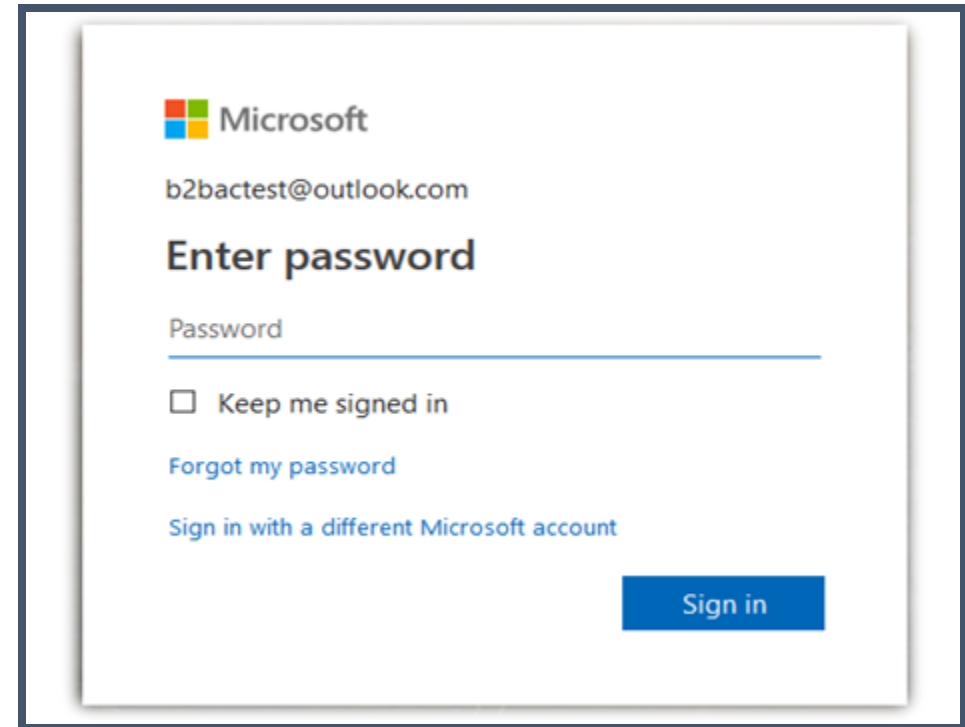
Microsoft

Sign in
b2bactest@outlook.com

[Can't access your account?](#)

[Sign-in options](#)

[Back](#) [Next](#)



Microsoft

b2bactest@outlook.com

Enter password

Password

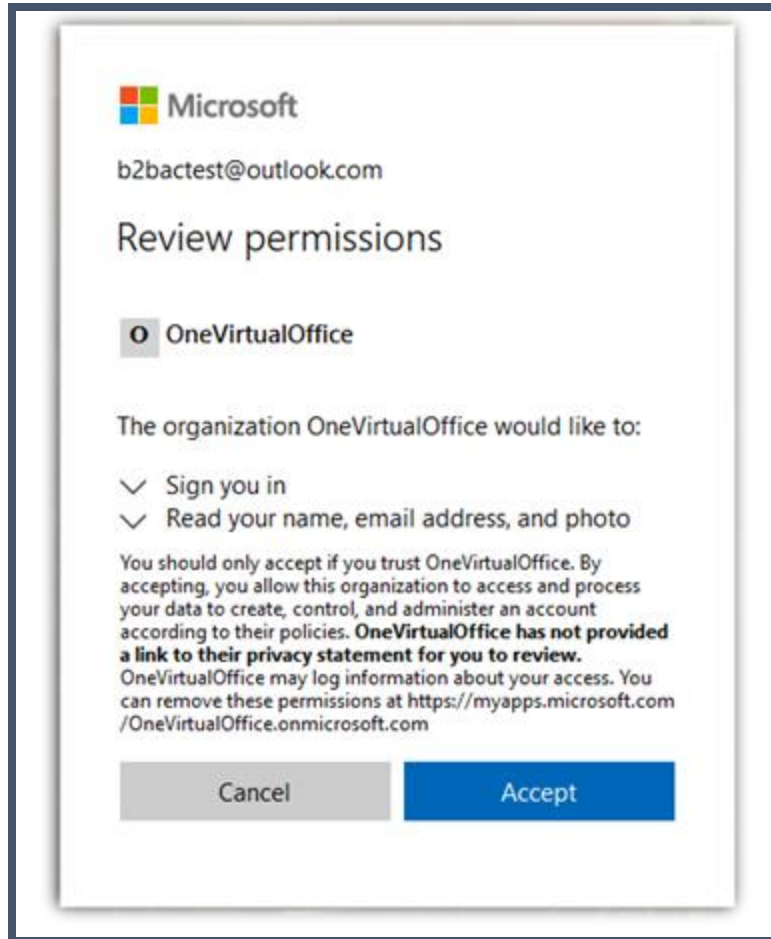
[Keep me signed in](#)

[Forgot my password](#)

[Sign in with a different Microsoft account](#)

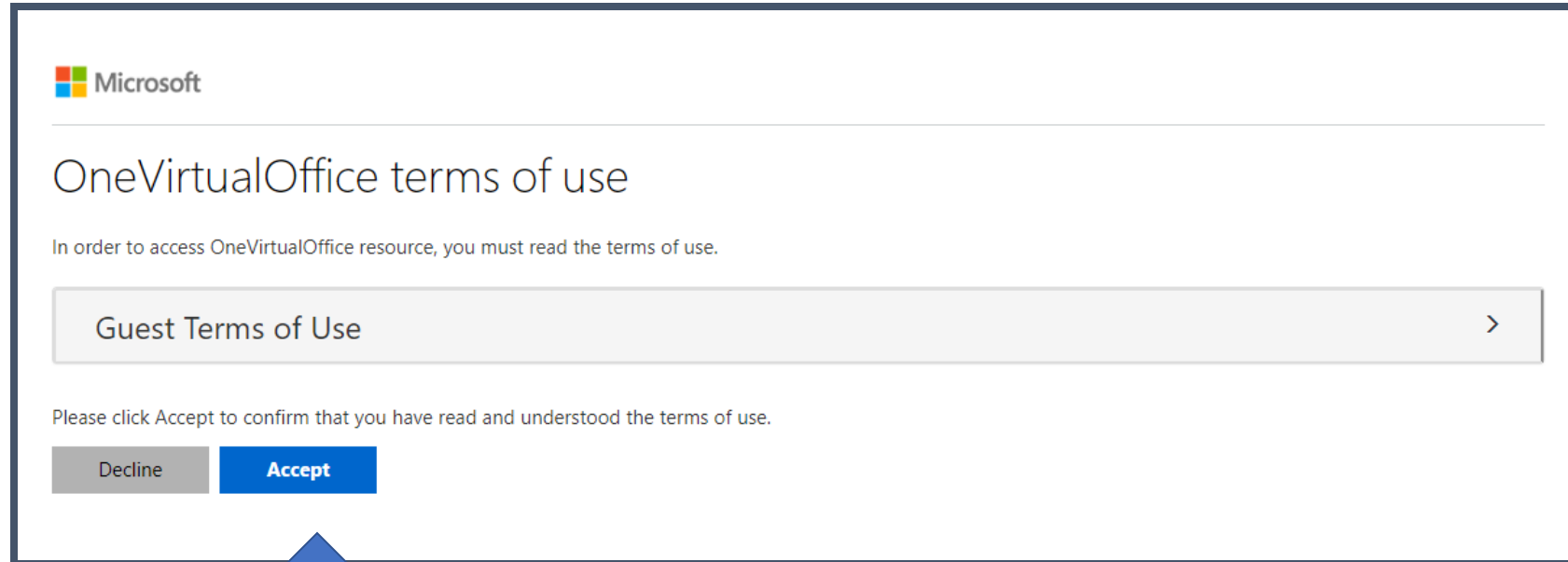
[Sign in](#)

Review account permission



Accept permissions

OneVirtualOffice Terms of use agreement



Microsoft

OneVirtualOffice terms of use

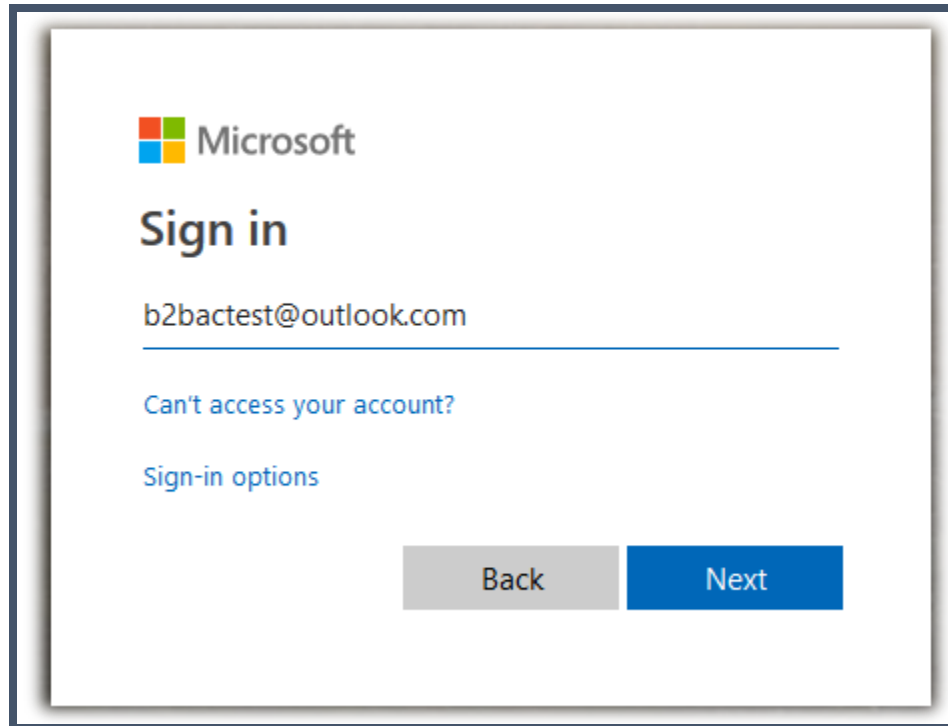
In order to access OneVirtualOffice resource, you must read the terms of use.

[Guest Terms of Use](#)

Please click Accept to confirm that you have read and understood the terms of use.

Read and Accept Terms of use

Login with Microsoft account



Microsoft

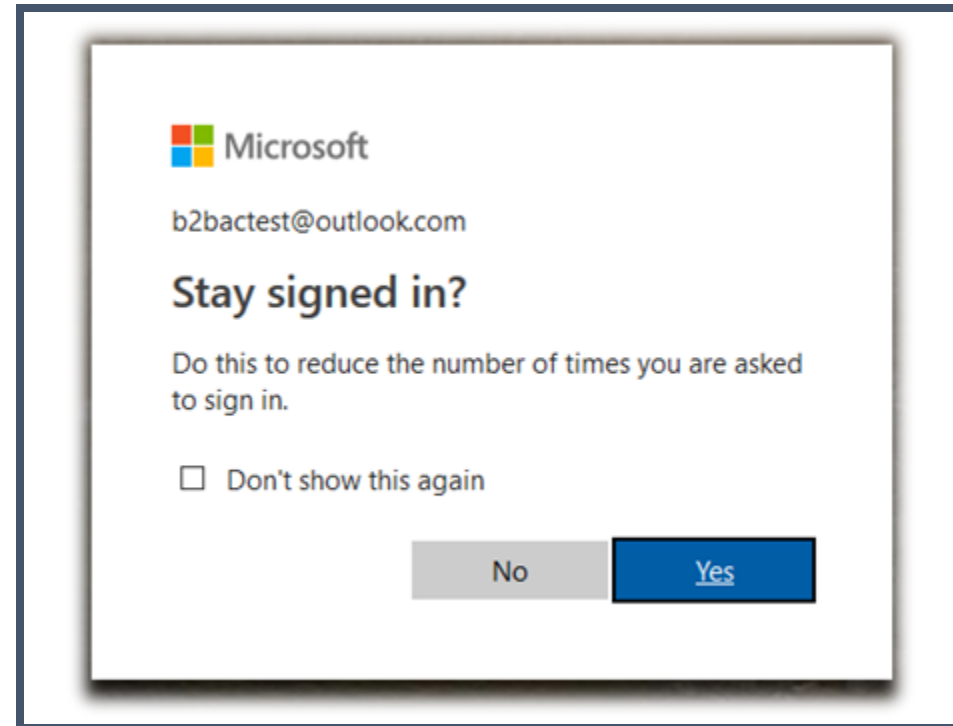
Sign in

b2bactest@outlook.com

[Can't access your account?](#)

[Sign-in options](#)

Back Next



Microsoft

b2bactest@outlook.com

Stay signed in?

Do this to reduce the number of times you are asked to sign in.

Don't show this again

No Yes

OneVirtualOffice Apps View



Koen
ONEVIRTUALOFFICE 

Apps



Be2NET EMEA

*Apps you have access
will appear here*



Access reviews

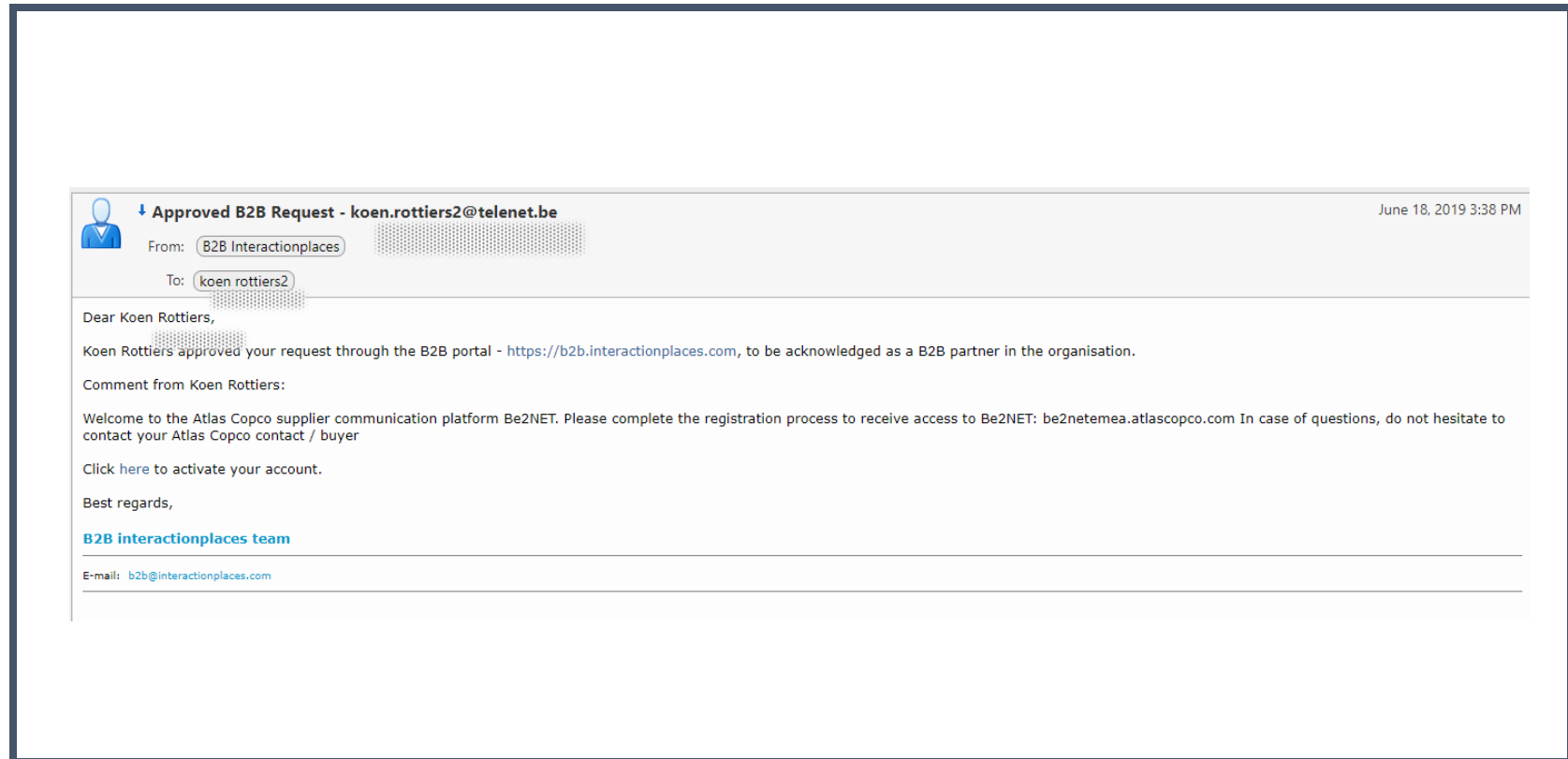
Using an email address from a known provider

For example, a mail from a public internet provider
@Yandex.com, @yahoo.com, @gmx.de, @163.com

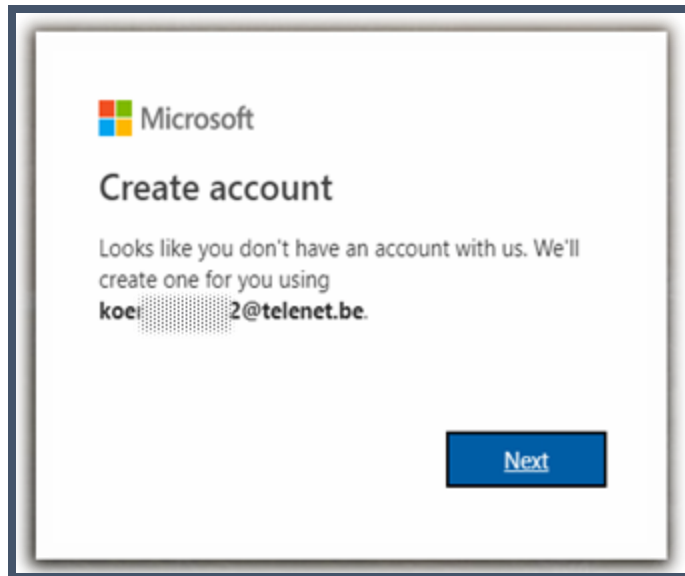
Known public domain

- Follow these instructions if your email address is from a known provider (examples: @yandex.com, @yahoo.com, @gmx.de, @163.com)

Click activation
link



New account creation

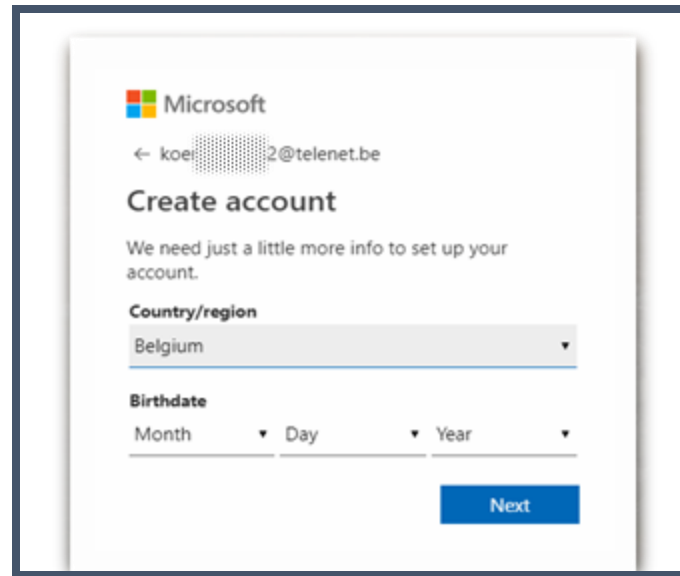


Microsoft

Create account

Looks like you don't have an account with us. We'll create one for you using
koe[redacted]2@telenet.be.

[Next](#)



Microsoft

← koe[redacted]2@telenet.be

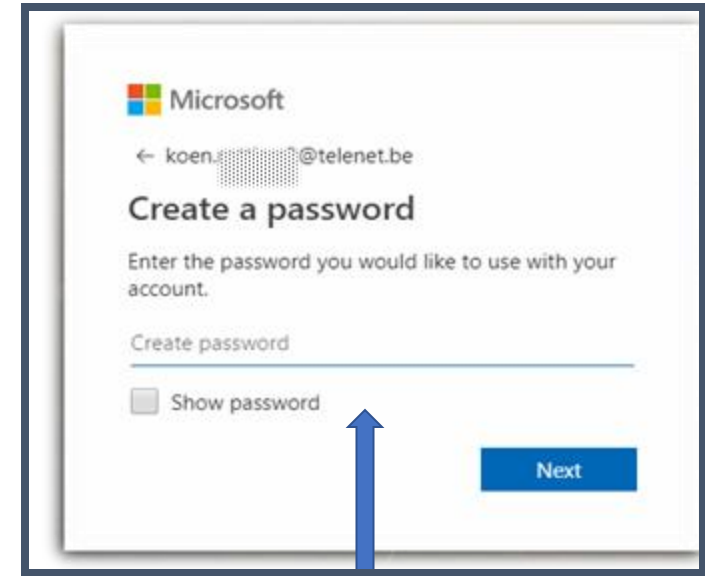
Create account

We need just a little more info to set up your account.

Country/region
Belgium

Birthdate
Month Day Year

[Next](#)



Microsoft

← koen[redacted]@telenet.be

Create a password

Enter the password you would like to use with your account.

Create password

Show password

[Next](#)

Remember password for login into your application

New account verification code

Microsoft account

Verify your email address

To finish setting up your Microsoft account, we just need to make sure this email address is yours.

To verify your email address use this security code: **3294**

If you didn't request this code, you can safely ignore this email. Someone else might have typed your email address by mistake.

Thanks,
The Microsoft account team



← koen. [redacted] @telenet.be

Verify email

Enter the code we sent to **koen. [redacted] @telenet.be**. If you didn't get the email, check your junk folder or [try again](#).


3294

I would like information, tips, and offers about Microsoft products and services.

Choosing **Next** means that you agree to the [Microsoft Services Agreement](#) and [privacy and cookies statement](#).

Next


New account creation captcha



← k[redacted]2@telenet.be

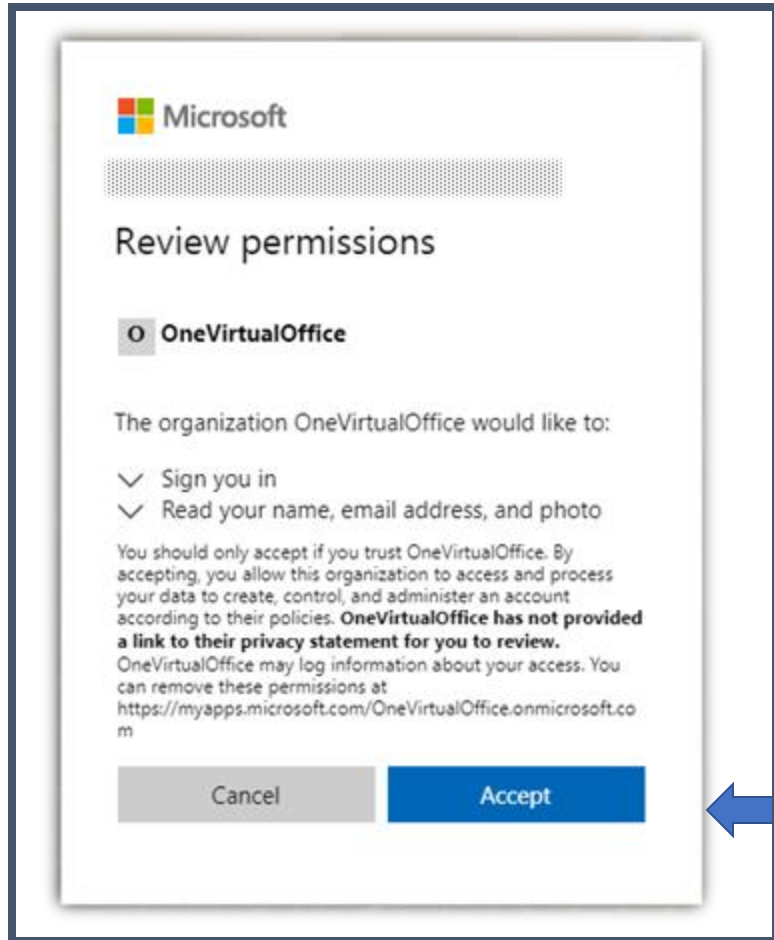
Create account

Before proceeding, we need to make sure a real person is creating this account.



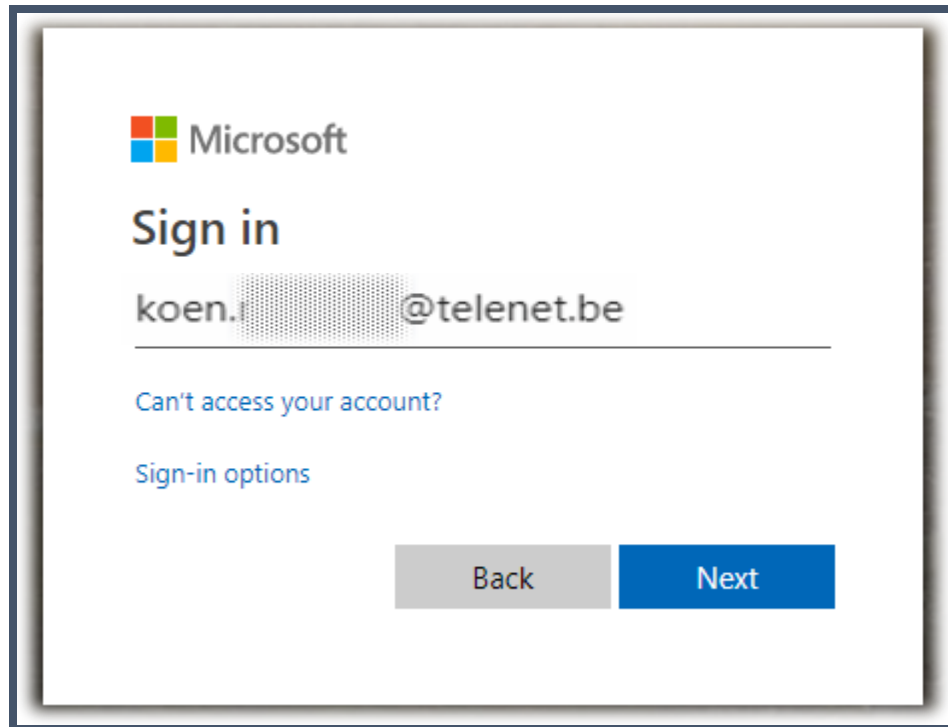
Enter the characters you see

Review account permission



Accept permissions

Login with email and created password



Microsoft

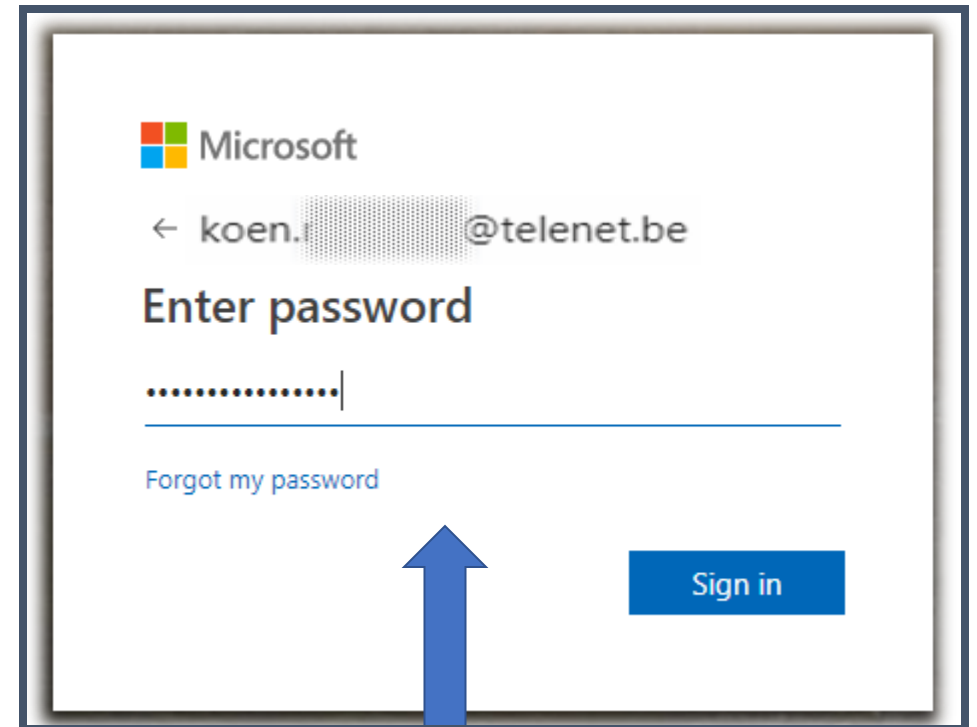
Sign in

koen.i[redacted]@telenet.be

[Can't access your account?](#)

[Sign-in options](#)

[Back](#) [Next](#)



Microsoft

← koen.i[redacted]@telenet.be

Enter password

.....|

[Forgot my password](#)

[Sign in](#)

Use previously created password

OneVirtualOffice Terms of use agreement

Microsoft

OneVirtualOffice terms of use

In order to access OneVirtualOffice resource, you must read the terms of use.

Guest Terms of Use >

Please click Accept to confirm that you have read and understood the terms of use.

Decline Accept

Read and Accept Terms of use

OneVirtualOffice Apps View



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Apps



Be2NET EMEA

*Apps you have access
will appear here*



Access reviews

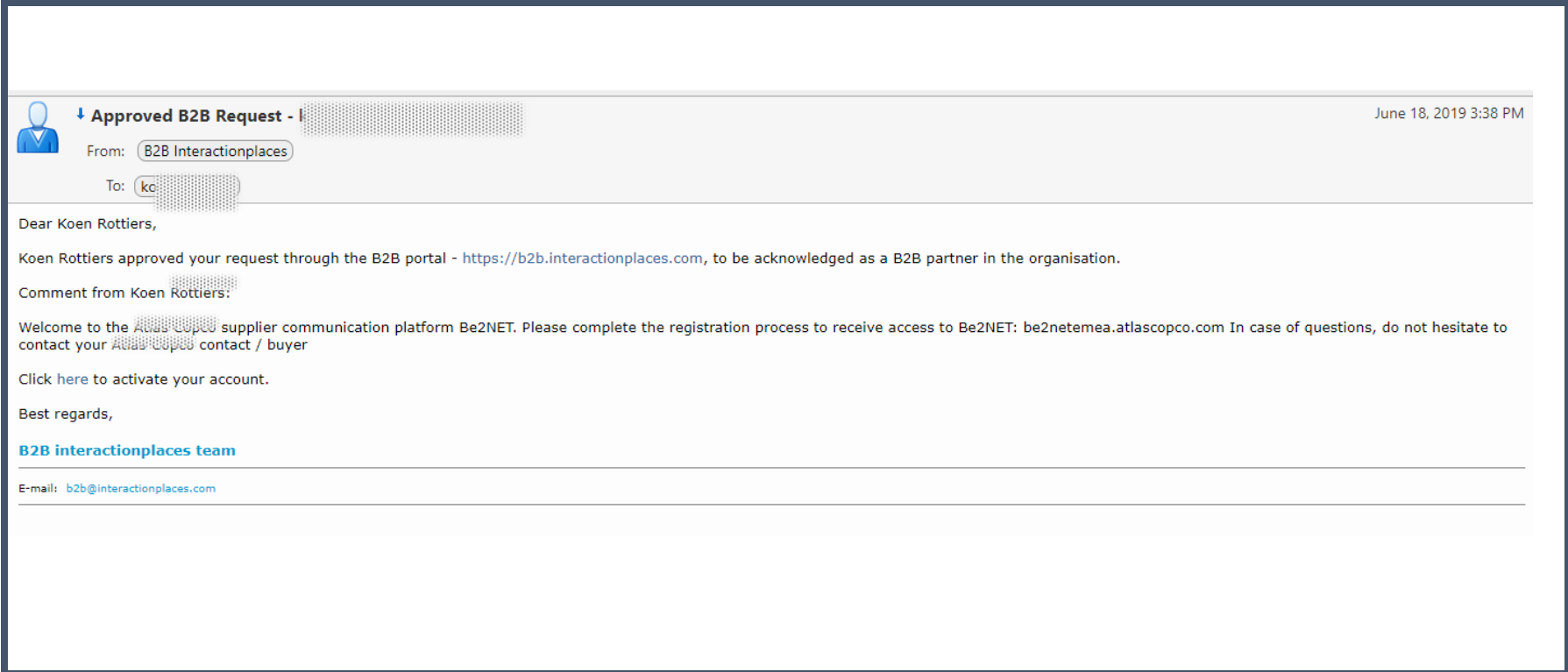
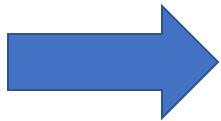
Using corporate account without 0365

If your company does not yet use any Microsoft Online product
@companyname.com

Corporate account without Office 365

- Your company is not yet using Microsoft Online/Office 365 product (@company.com)

Click activation link



↓ Approved B2B Request - [redacted] June 18, 2019 3:38 PM

From: B2B Interactionplaces

To: ko [redacted]

Dear Koen Rottiers,

Koen Rottiers approved your request through the B2B portal - <https://b2b.interactionplaces.com>, to be acknowledged as a B2B partner in the organisation.

Comment from Koen Rottiers:

Welcome to the Atlas Copco supplier communication platform Be2NET. Please complete the registration process to receive access to Be2NET: be2netemea.atlascopco.com In case of questions, do not hesitate to contact your Atlas Copco contact / buyer

Click [here](#) to activate your account.

Best regards,

B2B interactionplaces team

E-mail: b2b@interactionplaces.com

Account setup

Set up your account with Microsoft

You'll use it to access resources in the OneVirtualOffice organization, and applications from Microsoft.

horex@daymailonline.com

Create a password

8-character minimum; case sensitive.

Display name:

horex

Next

Email verification code

Microsoft account

Verify your email address

To finish setting up your Microsoft account, we just need to make sure this email address is yours.

To verify your email address use this security code: **445920**

If you didn't request this code, you can safely ignore this email. Someone else might have typed your email address by mistake.

Thanks,
The Microsoft account team

Set up your account with Microsoft

Check your email for your verification code. Didn't get the email? Check your Junk folder or [try again](#).

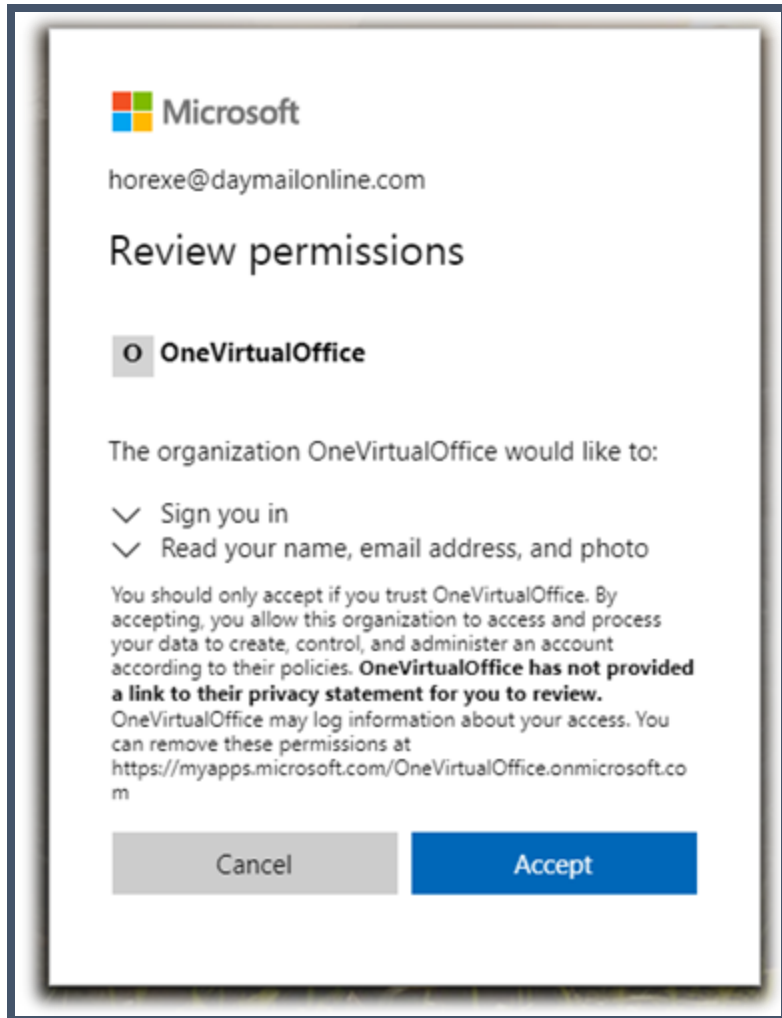
Note: when you use a work or school email address to set up an account with Microsoft, your IT department may later control your data and restrict what you can do with your account.

By clicking **Finish** you agree to the [Privacy Statement](#) and [Microsoft Services Agreement](#).

Finish

Back

Review account permission

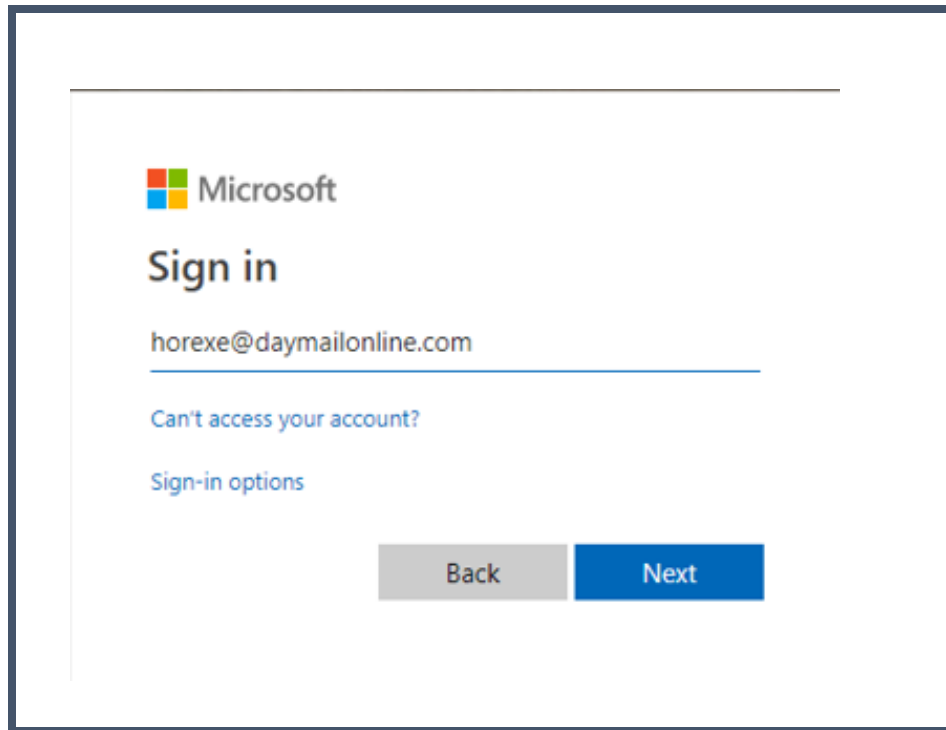


The screenshot shows a Microsoft account permission review dialog box. At the top left is the Microsoft logo. Below it is the email address horex@daymailonline.com. The main heading is "Review permissions". Underneath, there is a section for "OneVirtualOffice" with a small icon to its left. The text below reads: "The organization OneVirtualOffice would like to:" followed by two checked items: "Sign you in" and "Read your name, email address, and photo". A warning message follows: "You should only accept if you trust OneVirtualOffice. By accepting, you allow this organization to access and process your data to create, control, and administer an account according to their policies. **OneVirtualOffice has not provided a link to their privacy statement for you to review.** OneVirtualOffice may log information about your access. You can remove these permissions at <https://myapps.microsoft.com/OneVirtualOffice.onmicrosoft.com>". At the bottom are two buttons: "Cancel" (grey) and "Accept" (blue).



Accept permissions

Login



Microsoft

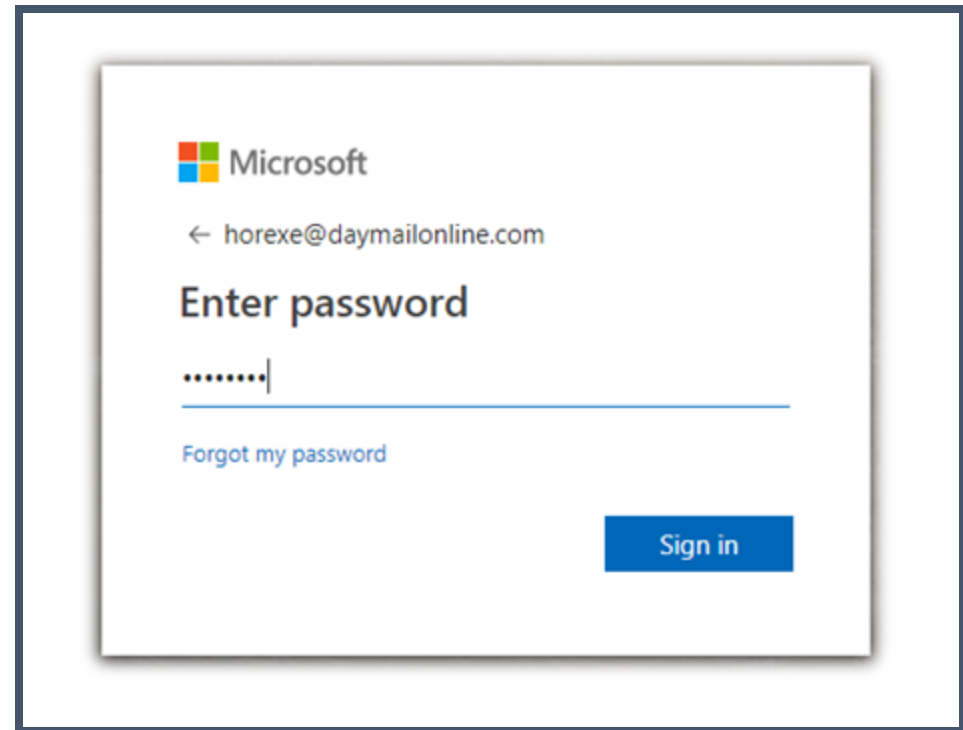
Sign in

horex@daymailonline.com

[Can't access your account?](#)

[Sign-in options](#)

[Back](#) [Next](#)



Microsoft

← horex@daymailonline.com

Enter password

.....|

[Forgot my password](#)

[Sign in](#)

OneVirtualOffice Terms of use agreement

Microsoft

OneVirtualOffice terms of use

In order to access OneVirtualOffice resource, you must read the terms of use.

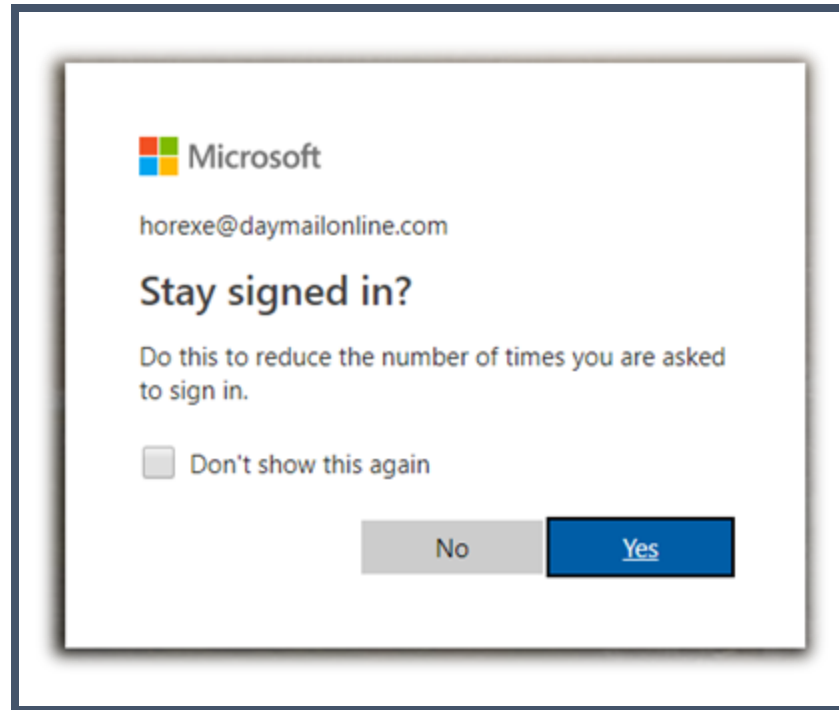
Guest Terms of Use >

Please click Accept to confirm that you have read and understood the terms of use.

Decline Accept

Read and Accept Terms of use

Click “Yes” if you want to stay signed in with this account



OneVirtualOffice Apps View



Koen
ONEVIRTUALOFFICE 

Apps



Be2NET EMEA

*Apps you have access
will appear here*



Access reviews

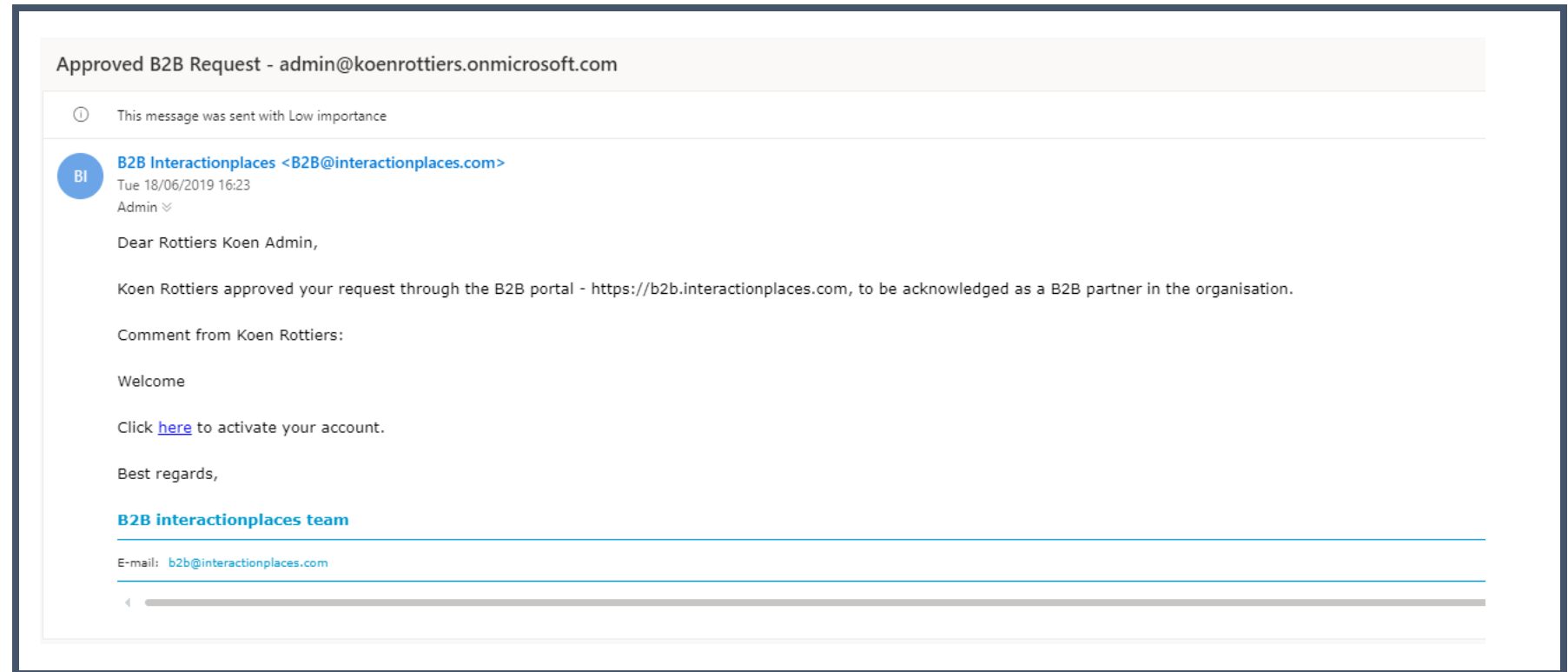
Using a corporate account

If your company is already using a Microsoft Online product like Office 365
@companyname.com

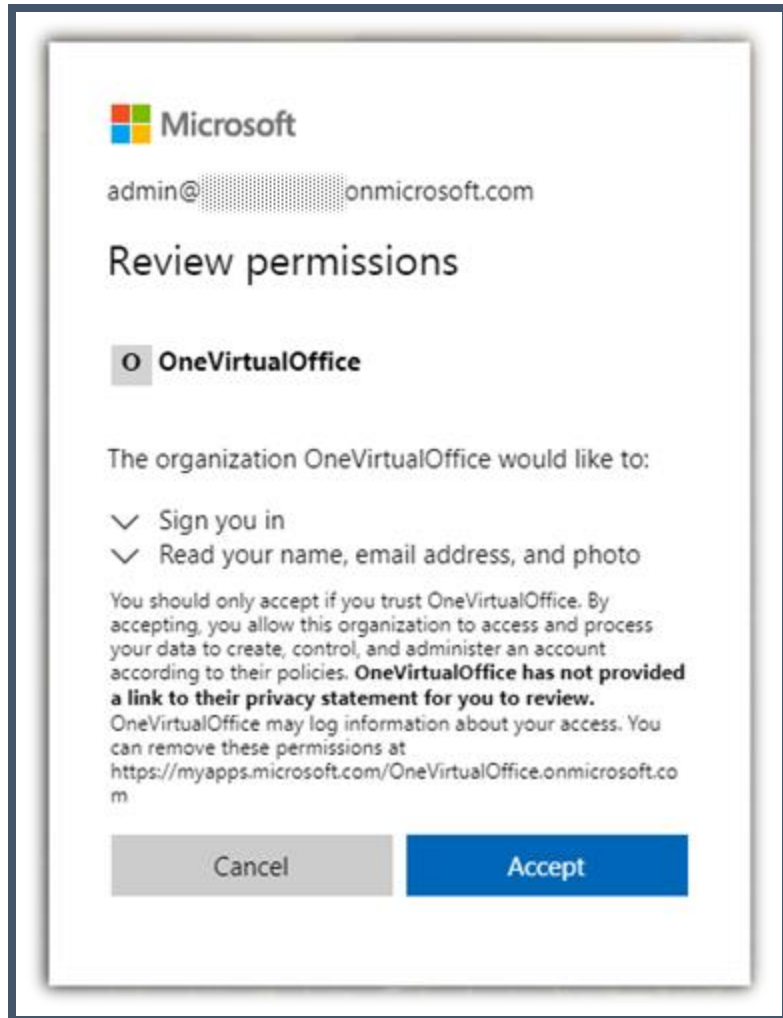
Account activation mail

- Follow these instructions in case your company has already Office 365

Click activation link



Review account permission

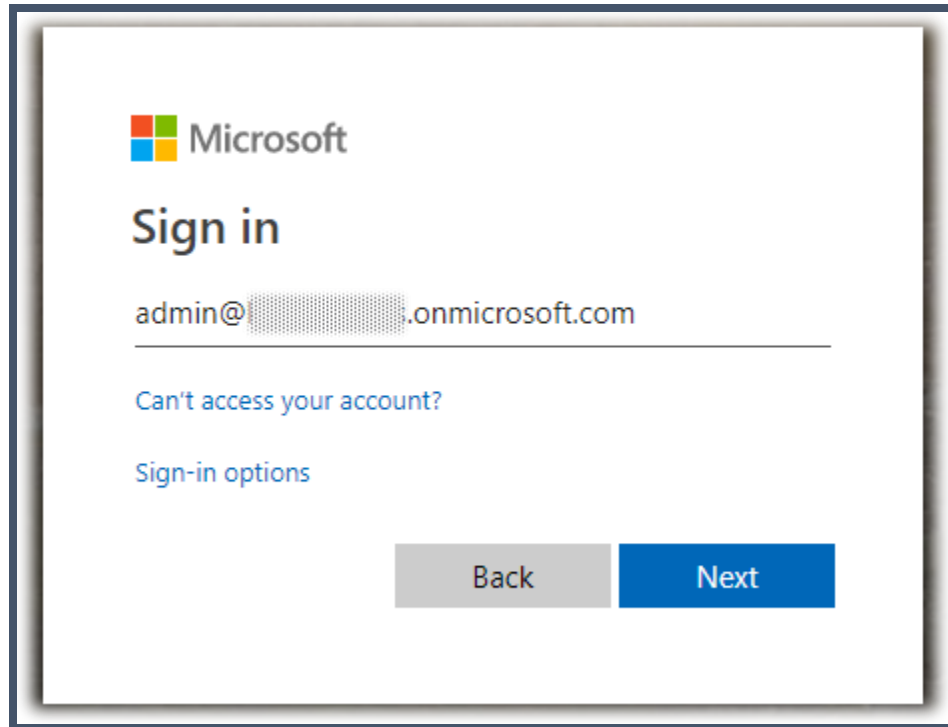


The screenshot shows a Microsoft account permission review dialog box. At the top left is the Microsoft logo. Below it, the email address 'admin@[redacted]onmicrosoft.com' is displayed. The main heading is 'Review permissions'. Underneath, there is a section for 'OneVirtualOffice' with a small circular icon to its left. The text below reads: 'The organization OneVirtualOffice would like to:'. This is followed by two checked items: 'Sign you in' and 'Read your name, email address, and photo'. A warning message states: 'You should only accept if you trust OneVirtualOffice. By accepting, you allow this organization to access and process your data to create, control, and administer an account according to their policies. **OneVirtualOffice has not provided a link to their privacy statement for you to review.** OneVirtualOffice may log information about your access. You can remove these permissions at <https://myapps.microsoft.com/OneVirtualOffice.onmicrosoft.com>'. At the bottom, there are two buttons: a grey 'Cancel' button and a blue 'Accept' button.

Accept permissions



Login



Microsoft

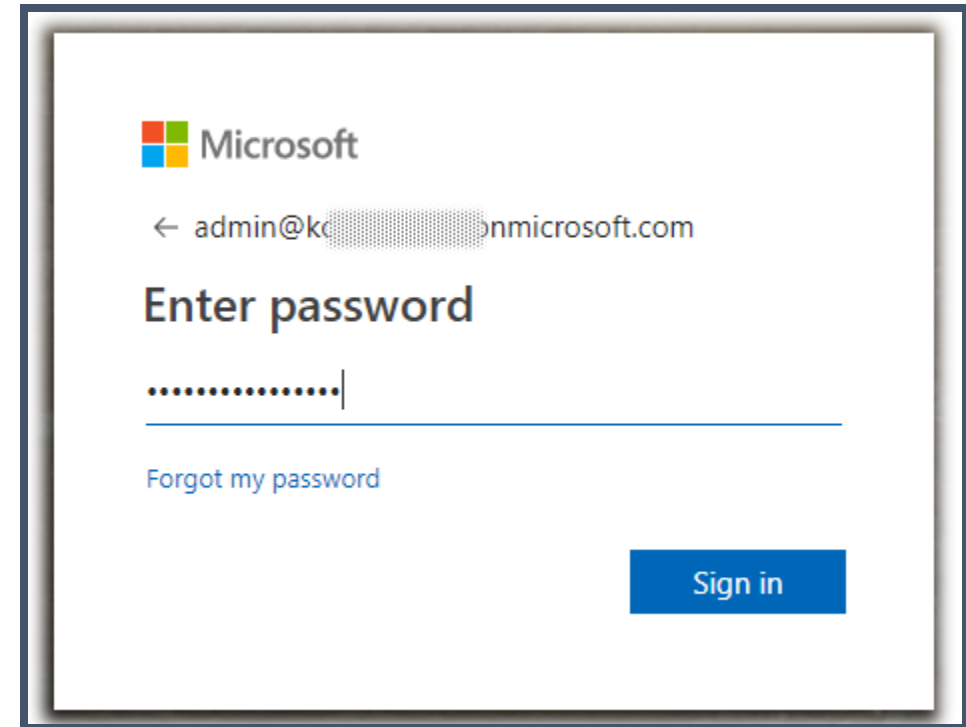
Sign in

admin@[REDACTED].onmicrosoft.com

[Can't access your account?](#)

[Sign-in options](#)

[Back](#) [Next](#)



Microsoft

← admin@[REDACTED].onmicrosoft.com

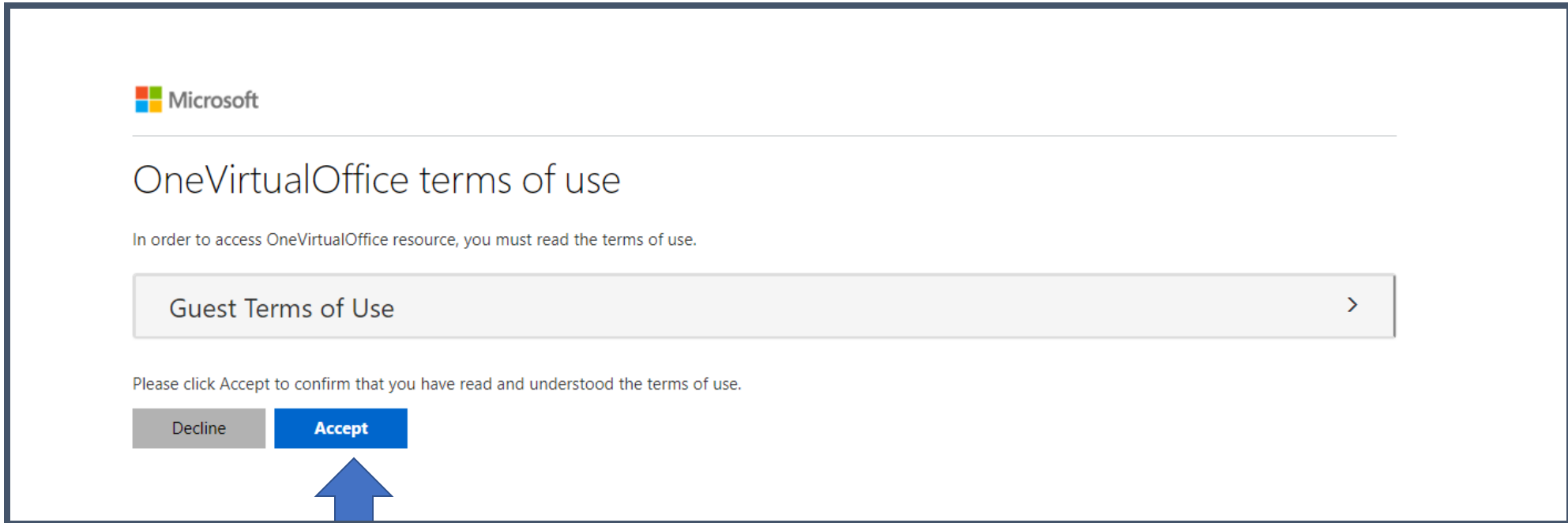
Enter password

.....|

[Forgot my password](#)

[Sign in](#)

OneVirtualOffice Terms of use agreement



Microsoft

OneVirtualOffice terms of use

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Read and Accept Terms of use

OneVirtualOffice Apps View



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ONEVIRTUALOFFICE 

Apps



Be2NET EMEA

*Apps you have access
will appear here*



Access reviews